



MICHIGAN STATE UNIVERSITY

Sponsored Programs Administration

Office of Sponsored Programs | Contract and Grant Administration

MSU AWARD TRANSFER OR TERMINATION CHECKLIST

(Use a separate form for each award)

Email: awards@cga.msu.edu

- Principal Investigator Name:
- MSU Department Contact Name(s):
- Principal Investigator's last day at MSU:

Active Sponsored Program Award:

Account Number

New End Date

Award Number

Remaining Balance

1. Are you anticipating that this award will transfer to the PI's new institution? Yes No
If yes, please provide the additional information requested below. If no, please skip to Question 2 below.

- Name of the PI's new institution:
 - If NIH or NSF award, please provide the DUNS for the new institution:
- Pre-Award contact at the new institution:
- Is the PI current with all technical reports and other deliverables to Sponsor? Yes No
- Does this project being transferred include subawards? Yes No
- Will there be a subaward from the new institution back to MSU? Yes No
- Please list any equipment that will be transferred.

2. Please provide a justification for the award to be transferred/terminated:

Ending/Expiring Sponsored Program Award:

If the PI is the lead PI on this Sponsored Program Award that is ending or has ended, please provide the additional information requested below:

- Does this award have outstanding reports or deliverables due to the Sponsor? Yes No
- If yes, will they be submitted prior to the PI leaving MSU? Yes No
 - If no, please provide the anticipated submission date, and contact information of party responsible for submitting:

Dean/Chair Signature

Date