MICHIGAN STATE UNIVERSITY

Sponsored Programs Administration

Office of Sponsored Programs | Contract and Grant Administration

MSU AWARD TRANSFER OR TERMINATION FORM

(Use a separate form for each award)

Email: awards@cga.msu.edu

- Principal Investigator Name:
- MSU Department Contact Name(s):
- Principal Investigator's last day at MSU:

Active Sponsored Program Award:

Account Number
Award Number
New End Date
Remaining Balance

1. **Are you anticipating that this award will transfer to the PI's new institution?** ◯ Yes ◯ No
   If yes, please provide the additional information requested below. If no, please skip to Question 2 below.

   - Name of the PI's new institution:
     - If NIH or NSF award, please provide the DUNS for the new institution:
   - Pre-Award contact at the new institution:

   - Is the PI current with all technical reports and other deliverables to Sponsor? ☐ Yes ☐ No
   - Does this project being transferred include subawards? ☐ Yes ☐ No
   - Will there be a subaward from the new institution back to MSU? ☐ Yes ☐ No
   - Please list any equipment that will be transferred.

2. **Please provide a justification for the award to be transferred/terminated:**

Ending/Expiring Sponsored Program Award:

If the PI is the lead PI on this Sponsored Program Award that is ending or has ended, please provide the additional information requested below:

Does this award have outstanding reports or deliverables due to the Sponsor? ☐ Yes ☐ No

- If yes, will they be submitted prior to the PI leaving MSU? ☐ Yes ☐ No
- If no, please provide the anticipated submission date, and contact information of party responsible for submitting:

Dean/Chair Signature

Date

Submit to CGA